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**MINUTES OF A  
ONESOURCE JOINT  
COMMITTEE MEETING  
Stratford Town Hall  
Friday, 20 April 2018  
10:00-11:20am**

**Present:**

Councillors Ron Ower (Chair), Lester Hudson, Donald Massey, Melvin Wallace and Tonii Wilson.

Apologies were received for the absence of Councillor Forhad Hussain and Damian White.

The Chairman reminded Members of the action to be taken in an emergency.

**25 DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**26 MINUTES**

The minutes of the meetings held on 19 and 26 January 2018 were agreed as a correct record and signed by the Chairman.

**27 ONESOURCE PROVISIONAL OUTTURN 2017/2018**

The report was considered as an urgent item following agreement by the Chairman under Section 100b of the Local Government Act 1972 as the information contained within the report wasn't available at the time the agenda was produced.

The report before the committee set out the outturn position for oneSource shared services for the financial year 2017/2018. Detailing the cost share of the final position between the three partner councils.

The overall position for oneSource shared is an underspend of (£1.335m), the split of the underspend between the three partner councils is as follows Havering (£0.630m), Newham (£0.645m) and Bexley (£0.060m).

It was reported that Havering and Bexley had transferred their share of the oneSource underspend to the oneSource earmarked reserve and Newham had allocated its split of the underspend into a corporate reserve, therefore the position shown on Oracle will be nil variance in each authority.

The Joint Committee noted the provisional outturn for oneSource services for 2017/2018.

**28 ONESOURCE BUDGET 2018/2019**

The report before the committee set out the base budget for oneSource services for both shared and non-shared for the financial year 2018/2019 including the apportionment between the three partner Councils.

It was reported that the base budget for oneSource shared is £34.410m. The net expenditure is funded by the three partner Councils based on set percentages agreed on a service by service basis. The £34.410m is budgeted to be funded overall as follows, however the actual percentage splits are individual to each service.

- 7.53% by the London Borough of Bexley
- 44.41% by the London Borough of Havering
- 48.32% by the London Borough of Newham

The 2018/19 base budget for oneSource non-shared is £7.345m, this takes into consideration non recurring funding from 2017/2018 and agreed growth and savings for 2018/2019.

Members were assured that advances in technology and the increasing digitisation of services, resulting in the reduction of manual-based processes would deliver the savings forecast in the report.

The Joint Committee noted the based budget for oneSource services for 2018/2019.

**29 ONESOURCE UPDATE FOR APRIL 2018**

The report updated committee members on a number of oneSource developments.

In respect of the oneSource Integrated Plan, workstreams emerging from the Transition to Trading Programme plus those from the previous oneSource Transformation Plan had been incorporated and were set out in an appendix to the report. It was noted that a report would be presented to a future meeting of the Joint Committee to allow full consideration of oneSource's overall strategic direction of travel. The pilot reports on Passenger Transport and Health & Safety would also be presented as part of that report.

Concerning senior officer appointments, Sean Harriss had been appointed as the new oneSource Interim Chief Executive. Sarah Chaudhry would also be joining oneSource as Director of Asset Management from mid April.

It was reported that Caroline Nugent would be leaving oneSource in mid-May. A campaign to recruit a new HR Director would commence imminently.

Finally, in respect of commercial developments, oneSource continues to be awarded work by partner authorities (most notably Newham small businesses) and externally by other local authorities.

OneSource was shortlisted for the second year running for the Best Service Delivery Model award at the Local Government Chronical Awards in March 2018 and for the HR Distinction Awards for the “Supplier Led HR Innovation & Collaboration” award for the Day One Sickness project with Medigold.

The Joint Committee noted the report.

## 30 **STRATEGIC PRIORITIES**

The oneSource interim Chief Executive gave a presentation to the committee on the strategic priorities for oneSource going forward (attached as an appendix to the minutes).

The Joint Committee noted the report and thanked the interim CE for his insightful presentation.

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**Chairman**

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